

FAMILY DAY CARE CENTER FIRE AND SAFETY REPORT

Use of form: Use of this form is voluntary; however, its completion will help in determining compliance with HFS 45.05 of the Wisconsin Administrative Code on Family Day Care Centers for Children.

Instructions: This form should be filled out monthly.

Name - Center										Year		
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Date smoke detector tested.												
Evacuation plan practiced. Enter date.												
Time taken to evacuate.												
Fire or tornado plan practiced. Enter "F" for fire; "T" for tornado.												
Fire extinguisher accessible and in working order. Enter "Yes" or "No"												
All exits, including hallways and steps clear of obstructions. Enter "Yes" or "No"												
Exits, including windows used as exits, open easily. Enter "Yes" or "No"												
Toilet room doors can be opened from outside; opening device readily available. Enter "Yes" or "No"												
Outdoor area inspected for hazards; e.g., unsafe or broken play equipment, unused appliances. Enter "Yes" or "No"												
Protective electric plug receptacle covers in place. Enter "Yes" or "No"												
Enclosures or fences in place to protect children. Enter "Yes" or "No"												
Any unsafe conditions corrected. Enter "Yes" or "No"												
If water is used from a private well, has the water been tested within the past year for bacteria and nitrates?												
<input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide test date. Send a copy of the results to your licensing specialist.												
If transportation is provided by the family day care center, has the vehicle been inspected within the past year?												
<input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide test date. Inspection report must be available to your licensing specialist.												